LETTER OF INVITATION TO TENDER

Firenze, 17/06/202

Our ref.: COSPE/CLIMA/OPT/2021/01

Subject: Invitation to Bid for provision and installation of machineries for membrane cover composting unit

Dear Madam/Sir,

This is an invitation to tender for the above-mentioned supply contract. Please find enclosed the following documents, which constitute the tender dossier:

A. Instructions to tenderers (instruction/information document)

B. Draft contract and special conditions, including annexes

- Draft contract (To be completed after the tender award)
- Special conditions (instruction/information document)
- Annex I: general conditions (instruction/information document)
- Annex II + III: technical specifications + technical offer (To be completed)
- Annex IV: budget breakdown (model financial offer) - (To be completed)
- Annex V: forms (To be completed after the tender award)

C. Further information

- Administrative compliance grid (instruction/information document)
- Evaluation grid (instruction/information document)

D. Tender form for a supply contract (To be completed)

Annex 1 - Declaration of honour on exclusion and selection criteria (To be completed)

E. Financial Identification (To be completed)

F. Legal Entity (To be completed)

For full information about procurement procedures please consult the practical guide and its annexes, which can be downloaded from the following web page:
http://ec.europa.eu/europeaid/prag/document.do

We look forward to receiving your tender which has to be sent no later than the submission deadline at the address specified in the instructions to tenderers.

By submitting a tender you accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received by you on the date upon which the contracting authority sends it to the electronic address you referred to in your offer.

Yours sincerely,

Valerio Baldissara - Project Manager